



**HOWARD UNIVERSITY SCHOOL OF SOCIAL WORK
MASTER OF SOCIAL WORK PROGRAM
AGENCY PROFILE**

Agency Name: _____

Agency Address: _____

(Include Zip Code)

Tele. No.: _____ Fax No.: _____

E-mail Address: _____ Web Site: _____

Director: _____

Contact Person: _____

Type of Agency

- | | |
|---|--|
| <input type="checkbox"/> Family & Child Welfare | <input type="checkbox"/> Social Work in Mental Health Settings |
| <input type="checkbox"/> Social Gerontology | <input type="checkbox"/> Criminal Justice |
| <input type="checkbox"/> Social Work with Displaced Populations | <input type="checkbox"/> Social Work in Health Care Setting |

Purpose, Role and Function of Agency: (services rendered, population served):

Social Work Practice Methods Utilized

- | | |
|--------------------------------|-------|
| 1) Direct Services-Individuals | _____ |
| 2) Direct Services-Groups | _____ |
| 3) Community Organization | _____ |
| 4) Planning/Policy | _____ |
| 5) Administration | _____ |
| 6) Other (Specify) | _____ |

Choice of student: _____ 1st year _____ 2nd year _____ 1st or 2nd year

Office Hours: _____

Staff Conferences: _____

(days and time) _____

Are night placements available? If your response is yes, please indicate days and times.



Geographic Areas Served. _____

Will students be able to attend staff meetings? _____

How many students can you accommodate? _____

Is office/desk space adequate? _____

Will a MSW supervisor be available to
Supervise students? _____

Does the MSW meet state licensing requirements? Yes _____ No _____

We encourage our agencies to consider student stipends.

Is a stipend available? No _____ Yes _____ If yes, please indicate the amount.
_____ (per semester)

Special Agency Requirements (i.e. Transportation, night or evening work).

Please give examples of assignments which are available for MSW students who may be
assigned to your agency.

Signature

Date

NOTE: The agency is expected to provide transportation or funds for bus and/or taxi fares
related to visits made by students while carrying out their assignments.

JMD

Revised 10/22